

ILLUMITEX

Position: Director of Manufacturing Operations

JOB SUMMARY:

This Director of Manufacturing Operations should be a professional with proven results and an ability to drive performance and improve productivity in a fast-paced LED Lighting fixture manufacturing environment. They set challenging and productive goals, provides leadership, support and motivation, while holding others accountable for results. Operations responsibility is first and foremost within the incumbents' history, followed with a lean management style. This position will oversee all the manufacturing processes to ensure that end products are completed to quality and customer specifications, within established time frames, in a cost-effective manner and exceed customer expectations.

ESSENTIAL FUNCTIONS:

- Oversee production, safety, inventory and shipping for the plant to ensure products are manufactured safely and efficiently with attention to delivering high quality products and delivering on time.
- Establishes or adjusts work procedures to meet production schedules while working closely with the planning and procurement team to develop schedules and forecasts.
- Reviews performance against operating plans and standards.
- Defines and recommends objectives in each area of Operations including both short-term and long-term plans and programs, together with supporting budget requests and financial estimates.
- Collaborates with human resources to ensure that the practices foster attracting, motivating and retaining a high-performing diverse workforce, including training needs, initiates development of subordinates and recommending effective personnel action.
- Reviews and approves cost control reports, cost estimates, and manpower and facilities requirements forecasts.
- Coordinates and collaborates with other departments of the corporation in establishing and carrying out responsibilities.
- Reviews and directs approvals of Operations major projects involving major functional changes within the Department's functional areas.
- Establishes objectives and procedures governing the performance of assigned activities, which includes, specific annual objectives to immediate subordinates and reviews objectives of the Operations goals.
- Directs, monitors, and appraises the performance of units immediately reporting and provides the necessary coordination between activities.
- Maintains appropriate communications within area of responsibility by keeping employees informed as to company/department plans and progress. Assisting in coordinating activities of assigned units with those of other companies/vendors.
- Consults with all segments of management responsible for policy or action, ensuring compliance within area of responsibility. Makes recommendations for improving effectiveness of policies and procedures.
- Implement world class quality assurance and control processes to build quality into operations while minimizing errors to ensure and verify only quality products are being shipped.
- Initiate processes which capture and resolve manufacturing deviation through variance elimination and lean processes is a plus.

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EDUCATION AND EXPERIENCE:

- Bachelor Degree preferably in Engineering, Business Management, Production Operations or related field of study.
- 7 years plus plant manufacturing experience including plant management experience preferably in an LED Lighting Fixture manufacturing environment.
- Experience with lean manufacturing processes and best practices in safety
- Strong understanding of manufacturing cost controls, inventory management, HR practices, quality function, and manufacturing best practices.
- Excellent interpersonal, team building, organizational and oral and written communication skills.
- Experience with MRP systems.
- Ability to work in a hands-on environment and work well independently
- Proven ability to recruit, train, and motivate personnel to balance staffing strength with profitability and growth.
- Strong analytical, numerical, and reasoning abilities.
- Results oriented with the ability to balance other business considerations.
- Keen attention to details

COMPENSATION AND ADDED VALUE –

In exchange for your background and willingness to give your best to the Illumitex team, we offer the following perks:

- Competitive base salary with commission and potential bonus opportunity
- Excellent healthcare, dental and vision programs with the company contributing towards the premium.
- Incredible PTO programs, we take care of our team
- 401(k) program
- A culture of appreciation and recognition for good ideas and a job well done

Illumitex will only employ those who are legally authorized to work in the United States. This is not a position for which sponsorship will be provided. Individuals with temporary visas such as E, F-1, H-1, H-2, L, B, J, or TN or who need sponsorship for work authorization now or in the future, are not eligible for hire.

TO APPLY PLEASE SEND RESUME AND SALARY REQUIRMENTS TO: hr@illumitex.com